# [Picture](https://portal.intrahealth.org/Departments/Communications/Image%20Library/IntraHealth%20logo/IntraHealth%20Logo%20for%20Documents%20in%20Word%20and%20PPT.jpg)C:\Users\nfrankel\Desktop\SLB GCD logo.JPGIH_Duke-logos-smAnnex C: Sample Workshop Schedule (Facilitator Version)

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| --- | --- | --- | --- |
| **Session** | **Time** | **Activity** | **Supplies** |
| 1 | 8:00am – 8:15am | Workshop registration | * Name tags * Training Manual * Participant Attendance Roster |
| 2 | 8:15am – 8:30am | Introductions | * Participant and Facilitator Workshop Schedules |
| 3 | 8:30am – 9:00am | Opening presentation | * Overview Presentation (PowerPoint file, facilitator notes and participant handouts) * Projector/Screen |
| 4 | 9:00am – 9:20am | Demonstration of filling/sealing | * All Pouch Supplies * Illustrated Job Aids Flipchart Easel/Pad/Pens |
| 5 | 9:20am – 10:00am | Filling/Sealing: Skills practice in pairs | * All Pouch Supplies * Learning Guides |
|  | 10:00am – 10:30am | Tea break | |
| 6 | 10:30am – 10:50am | Demonstration of burst/weight tests | * Filled/Sealed Pouches * Squeeze Device * Scale * Illustrated Job Aids |
| 7 | 10:50am – 11:10am | Burst/weight tests: Skills practice in pairs | * Filled/Sealed Pouches * Squeeze Device * Scale * Illustrated Job Aids * Learning Guides |
| 8 | 11:10am – 11:25am | Demonstration of Packaging/Tracking the pouches | * Filled/Sealed Pouches * Empty bags for medication * Woman’s instruction guide Pharmacy identification card * Illustrated Job Aids * Learning Guides |
| 9 | 11:25am – 12:10pm | Individual filling/sealing/ testing/tracking of 10 pouches | * All Pouch supplies * Squeeze Device * Scale * Illustrated Job Aids * Learning Guides |
|  | 12:10pm – 1:00pm | Lunch | |
| 10 | 1:00pm – 1:15pm | Use of Pratt Pouch: Demonstration | * Pouches * Cups * Illustrated Job Aids * Flipchart easel/pad/pens |
| 11 | 1:15pm – 1:45pm | Use of Pratt Pouch: Skills practice in pairs | * Pouches * Cups * Learning guides |
| 12 | 1:45pm – 2:00pm | Provision of Pratt Pouch: Demonstration | * Pouches * Cups * Illustrated Job Aids |
| 13 | 2:00pm – 2:15pm | Tracking Use of Pratt Pouch: Demonstration | * Pouches * Cups * Learning Guides |
| 14 | 2:15pm – 3:00pm | Provision and tracking of Pratt Pouch: Skills practice in triads | * Pouches * Cups * Learning Guides |
|  | 3:00pm – 3:30pm | Tea break | |
| 15 | 3:30pm – 4:00pm | Group discussion | * Flipchart easel/pad/pens |
| 16 | 4:00pm – 4:15pm | Written evaluation | * Workshop Evaluation Forms |
|  | 4:15pm | Depart | Collect:   * Pouches/supplies/testing devices * Learning Guides * Workshop Evaluation Forms Participant Attendance Roster |